BYLAWS

OF

OAKMONT VILLAGE HOMEOWNERS ASSOCIATION, INC.

ARTICLE I

Office

The office of this corporation shall be located in the County of Harris, State of Texas.

ARTICLE II

Definitions

- **Section 1.** "Architectural Review Committee" shall mean and refer to the architectural review committee created pursuant to this Declaration of Covenants, Conditions, and Restrictions for OAKMONT VILLAGE which shall have jurisdiction over the Property.
- **Section 2.** "Association" shall mean and refer to the OAKMONT VILLAGE HOMEOWNERS ASSOCIATION, INC. a non-profit corporation incorporated under the laws of the State of Texas, its successors and assigns.
- **Section 3.** "Board of Directors" and "Board" shall mean and refer to the Board of Directors of the Association.
- **Section 4.** "Common Areas" shall mean and refer to Common Open Area as hereinafter defined.
- **Section 5.** "Common Open Area" shall mean and refer to all real property owned and maintained by the Association for common use and enjoyment of the Owners and others as may be hereinafter conveyed to the Association by the Declarant, including but not limited to the storm water detention area located near the southwest corner of the Property, and other lakes and parks located on the Property.
- **Section 6.** "Covenants" shall mean and refer collectively to the covenants, conditions, restrictions, reservations, easements, liens and charges imposed by or expressed in the Declaration.
 - Section 7. "Conveyance" shall mean and refer to conveyance of a fee simple title to a Lot.

- **Section 8.** "Declarant" shall mean THE PRESERVE AT AUGUSTA PINES, a Joint Venture, its successors and assigns.
- **Section 9.** "Declaration" shall mean the Declaration of Covenants, Conditions, and Restrictions filed with the Harris County Clerk with respect to OAKMONT VILLAGE.
- **Section 10**. "Easements" shall mean and refer to the various utility or other easements of record and such other easements as are created or referred to in this Declaration.
- Section 11. "Lot" shall mean and refer both to each parcel of land conveyed to an Owner upon which there has been or will be constructed a single family residence, and to the residence and improvements constructed or to be constructed thereon, but shall not mean or include any portion of the Common Areas.
 - Section 12. "Member" shall mean and refer to each person or entity who owns a Lot.
- Section 13. "Owner" shall mean and refer to the record owner (other than Declarant or a Builder), whether one or more persons or entities, of the fee simple title to the surface estate in any Lot which is part of the Property, including contract sellers, but excluding those having such interest merely as security for the performance of an obligation.
- **Section 14.** "Private Streets" shall mean and refer to all real property shown and designated as "public street" on Exhibit "B" attached to the Declaration.
- **Section 15.** "Property" shall mean and refer to that certain real property described in Exhibit "A" attached to the Declaration.
- **Section 16.** "Residence" shall mean and refer to the single family residence constructed on a Lot.

ARTICLE III

Members

- Section 1. Membership. Declarant and each person or entity who is a record Owner of a Lot within the Property which is subject to assessment by the Association shall be a Member of the Association. The foregoing is not intended to include persons or entitles who hold an interest merely as security for the performance of an obligation. Membership shall be appurtenant to and may not be separated from ownership of the Lot which is subject to assessment by the Association.
- Section 2. Classes of Membership. The Association shall have two classes of voting membership:

<u>Class A.</u> Class A Members shall be all Owners, with the exception of the Declarant, and shall be entitled to one vote for each Lot owned. When more than one person holds an interest in any Lot, all such persons shall be members. The vote for such Lot shall be exercised as they determine, but in no event shall more than one vote be cast with respect to any Lot.

<u>Class B.</u> The Class B member shall be the Declarant and shall be entitled to ten (10) votes for each Lot owned by Declarant for as long as Declarant owns any Lot.

Section 3. Voting. For the purpose of determining whether any percentage of the members is attained in any action taken by the membership, each Lot shall be counted separately, regardless of whether one or more Lots may be owned and voted by the same person or entity.

ARTICLE IV

Membership Assessments and Lien Rights

Section 1. Regular Assessments. The Board shall fix and determine from time to time regular assessments to be paid by each Owner for the purpose of operating, maintaining and repairing the Common Area and Common Open Area, paying the necessary expenditures of the association as provided in these Bylaws and the Declaration, and establishing an operating reserve fund and reserve for replacement; provided however, that the Board may not, without the vote or written assent of a majority of the voting power of each class of members, increase the regular assessments during any fiscal year of the association more than ten percent (10%) above the regular assessments established for the immediately preceding fiscal year. Such assessments shall be assessed against and paid by each Owner annually or upon such other periodic basis as the Board may determine. Regular assessments shall be levied upon each Owner as set forth in the Declaration and shall be in an amount sufficient to include an adequate reserve fund for maintenance, repair, and replacement of those elements of the Common Area and Common Open Area.

Section 2. Special Assessments. In addition to the regular assessments authorized above, the Board may levy special assessments to be paid by each owner for the purpose of defraying, in whole or in part, the cost of any capital improvement to the common maintenance are or such other purpose as may be determined by the Board; provided, however, that no special assessment shall be levied, without the vote or written assent of a majority of the voting power of each class of members of the association. All such special assessments shall be levied upon each owner as set forth in the declaration.

The Board may also levy special assessments against individual owners to reimburse the association for costs and expenses incurred in enforcing compliance by such owner with the provisions of the Declaration, the Articles and Bylaws, and the rules and regulations adopted by the Board. The provisions of the preceding paragraph of this Section 2 shall not apply to such

special assessments.

Section 3. Lien Rights. As provided in the Declaration, the association shall have a lien against the interest of each owner in his lot to secure the full and prompt payment of all assessments levied by the association in compliance with these Bylaws, and in the event of default by any owner, the interest of the owner may be foreclosed by the association in the same manner as a realty mortgage under the laws of the State of Texas, and to that end a power of sale is hereby conferred upon the association, and any redemption thereafter shall be subject to the lien hereby created as to other or future events of default; provided, however, that the lien hereby created shall at all times be subordinate and inferior to the lien of any bona fide mortgage given for value which now exists or is hereafter placed on said lot.

Any assessments which are not paid when due shall be delinquent. If the assessments are not paid within thirty (30) days after the due date, the assessments shall bear interest from the due date at the rate of ten percent (10%) per annum, and the association may bring an action at law against the member personally obligated to pay the same and, in addition thereto or in lieu thereof, may foreclose the lien above provided, and interest penalties, costs and reasonable attorney's fees incurred in any such action shall be added to the amount of such assessments. No member may waive or otherwise escape liability for the assessments provided for hereby by abandonment of his lot. In the event of delinquent assessments, the Board shall have the right to declare all regular assessments otherwise payable by such member during the following twelve (12) months immediately due and payable.

Section 4. Payment of Assessments by Declarant. Commencing five (5) years after the recording date of the final approved subdivision map, but not prior thereto, the Declarant shall pay all assessments levied by the association against any lot owned by it at the same time, in the same manner and in the same amounts as any other owner.

Section 5. Commencement of Regular Assessments. The regular assessments shall commence as to all lots as provided in the Declaration.

ARTICLE V

Membership Rights and Privileges

No member shall have the right without the prior approval of the Board to exercise any of the powers or to perform any of the acts by these Bylaws delegated to the Board as in Article VII of these Bylaws more fully provided.

The membership rights and privileges, together with the voting rights of any member of the association, may be suspended by the Board for any period of time during which such member is determined by the Board to be in breach of the Declaration or has not complied with his obligations imposed by these Bylaws or the rules and regulations imposing reasonable monetary penalties for such breach or noncompliance; provided, however, that no such suspension or monetary penalty shall be effective until the Board gives to such member the opportunity of a hearing before the Board, which hearing shall be held not sooner than ten (10) days following the delivery to such member of written notice thereof, and no suspension imposed by reason of a violation of the rules and regulations adopted by the Board shall exceed a period of thirty (30) days.

ARTICLE VI

Meetings of Members

Section 1. Place of Meeting. All meetings of members shall be held at the real property or at such location in Harris County, Texas, in reasonable proximity to the real property as may be designated in the notice of meeting.

Section 2. Annual Meetings of Members. The first annual meeting of the members shall be held within six (6) months after the close of escrow for the sale of the first lot by Declarant, or within forty-five (45) days after close of escrow for the sale by Declarant of fifty-one percent (51%) of the lots, whichever shall first occur. Subsequent annual meetings of members shall be held on the annual anniversary of the first annual meeting of members. Should any annual meeting day fall upon a legal holiday, then such annual meeting of members shall be held at the same time and place on the next day thereafter ensuing which is not a legal holiday.

Written notice of each such annual meeting shall be given to each member and, upon written request therefore, to all first mortgagees either personally or by sending a copy of the notice through the mail or by telegraph, charges prepaid, to his address appearing on the books of the association or supplied by him to the association for the purpose of notice. If no address is supplied, notice shall be deemed to have been given him if mailed to the address of the lot owned by such member or encumbered by the first mortgagee, or published at least once in some newspaper of general circulation in the county of said principal office. All such notices shall be sent not less than ten (10) days (except in emergency situations in which case as much advance notice shall be given as is reasonably possible) and not more than sixty (60) days before each annual meeting, and shall specify the place, day and hour of such meeting.

Section 3. Special Meeting. Special meetings of members for any purpose or purposes whatsoever may be called at any time by a majority of a quorum of the Board or by written request of twenty-five percent (25%) or more of the voting power of the members, or by members representing not less than fifteen percent (15%) of the voting power of the members, excluding the vote of the Declarant. Except in special cases where other express provision is made by statute, notice of such special meetings shall be given in the same manner as for annual meetings of members. Notices of any special meeting shall specify in addition to the place, day and hour of such meeting, the general nature of the business to be transacted.

When any membership meeting, either annual or special, is adjourned for thirty (30) days or more, notice of the adjourned meeting shall be given as in the case of an original meeting. Save as aforesaid, it shall not be necessary to give any notice of an adjournment or of the business to be transacted at an adjourned meeting other than by an announcement at the meeting at which such adjournment is taken.

Section 5. Mortgagee Representation. First mortgagees shall have the right to attend all membership meetings through a representative designated in writing and delivered to the Board.

Section 6. Voting. Voting of the members may be viva voca or by ballot provided that subject to the power of the Board to conduct such election by mail as provided herein, all elections for directors shall be by secret written ballot upon demand made by any member at any election before the voting begins. Any such member at any election for directors shall have the right to cumulate his votes and give one (1) candidate a number of votes equal to the number of directors to be elected multiplied by the number of votes to which he is entitled, or to distribute his votes on the same principle among as many candidates as he shall think fit. The candidates receiving the highest number of votes up to the number of directors to be elected shall be elected. Unless the entire Board is removed from office by the vote of the members, an individual director shall not be removed prior to the expiration of his term of office if the number of votes cast against his removal is greater than the quotient arrived at by dividing the total number of votes which may be cast under cumulative voting procedures by a divisor equal to one (1) plus the authorized number of directors. Any director elected to office solely by the votes of members other than Declarant as provided below may be removed from office prior to the expiration of his term only upon the vote of a simple majority of the voting power of members other than Declarant. Anything contained herein to the contrary notwithstanding, commencing with the first election of directors by the members and thereafter for so long as a majority of the voting power of members of the association resides in the Declarant, or so long as there are two (2) outstanding classes of membership in the association, not less than twenty percent (20%) of the incumbents on the Board of Directors shall have been elected solely by the votes of members other than Declarant and the vote of Declarant shall be excluded from the vote for said directors. In the event the election of directors is held at any meeting of members, each member shall have the right to nominate from the floor candidates for the office of director. In the event the election of directors is held by mail, the directors shall appoint a nominating committee composed of at least one (1) member of the Board and not less than two (2) members who are not directors. Such committee shall nominate and place on the ballot at least as many candidates as there are directors to be elected, and write-in candidates shall be permitted.

Section 7. Quorum. The presence in person or by proxy of a majority of the voting power entitled to vote at any meeting shall constitute a quorum for the transaction of business. The members present at a duly called or held meeting at which a quorum is present may continue to do business until adjournment, notwithstanding the withdrawal of enough voting power to leave less than quorum. In the event any meeting of members cannot be held because a quorum is not present, the members present, either in person or by proxy, may adjourn the meeting to a time not

less than five (5) days nor more than thirty (30) days from the time the original meeting was called, at which meeting the quorum requirement shall be twenty-five percent (25%) of the voting power of the membership of the association.

Section 8. Proxies. Every person entitled to vote or execute consents shall have the right to do so either in person or by a written proxy executed by such person and filed with the secretary of the association. All proxies shall be revocable and shall automatically terminate upon transfer of title of a lot by the owner.

ARTICLE VII

Directors

- Section 1. Powers and Duties. Subject to the Declaration and to the limitations of the Articles, these Bylaws and the Texas Corporations Code as to action to be authorized or approved by the members, and subject to the duties of directors as prescribed by the Declaration and these Bylaws, all corporate powers shall be exercised by or under the authority of, and the business and affairs of the association shall be controlled by the Board. Without prejudice to such general powers, but subject to the same limitations, it is hereby expressly declared that the directors shall have the following powers and duties:
 - (A) To select and remove all the officers, agents, and employees of the association, prescribe such powers and duties for them as may not be inconsistent with law, the Articles, the Bylaws, or the Declaration, and subject to the provisions of Section 13 of this Article VII of the Bylaws, to fix their compensation.
 - (B) To conduct, manage and control the affairs and business of the association and to make such rules and regulations therefore not inconsistent with the law, the Articles, the Bylaws or the Declaration as they deem best, including rules and regulations for the operation of the Common Area and Common Open Area and facilities owned or controlled by the association.
 - (C) To change the principal office for the transaction of the business of the association from one location to another within the same country; to designate any place within the County of Harris, State of Texas, for the holding of any membership or meetings and to adopt, make and use a corporate seal, and to alter the form of such seal from time to time as in their judgment they may deem best, provided such seal shall at all times comply with the provisions of law.
 - (D) To borrow money and incur indebtedness for the purposes of the association and to cause to be executed and delivered therefore, in the corporate name, promissory notes, bonds, debentures, deeds of trust, mortgages, pledges, hypothecations or other evidences of debt and securities therefore.

- (E) To contract and pay for fire, casualty, liability, fidelity and other insurance adequately insuring the association and owners with respect to the Common Area and Common Open Area and the affairs of the association which may include bonding of the members of any management body.
- (F) To pay all charges for water and other utility services for the Common Area and Common Open Area.
- (G) To manage, operate, maintain and repair the Common Area and Common Open Area and all landscaping located thereon, including the restoration and replacement of any and all of the improvements which are part of the Common Area and Common Open Area at any time and from time to time as the Board may determine desirable or necessary, and to make capital expenditures for and on behalf of the association; provided however, that no single capital expenditure may be made during any fiscal year of the association in excess of five percent (5%) of the budgeted gross expenses of the association for that fiscal year without the vote or written assent of a majority of the voting power of each class of members of the association.
- (H) To enter onto any lot as may be necessary for the purpose of carrying out any of the powers or duties of the Board as herein set forth or as set forth in the Declaration, including such entry as may be necessary in connection with the construction, maintenance or emergency repair of the Common Area and Common Open Area or any dwelling located on the lot, at any reasonable hour and, except in the case of emergency, after reasonable notice.
- (I) To enforce the provisions of the Declaration, the Articles and Bylaws, Association, the rules and regulations adopted by the Board and the provisions of any agreement to which the association is a party.
- (J) To contract and pay for maintenance, gardening, utilities, materials, supplies and services relating to the Common Area and Common Open Area, and to employ personnel necessary for the operation and maintenance of the same, including legal and accounting services; provided however, that the term of any contract with a third person for supplying goods or services to the association shall not exceed a term of one (1) year unless a longer term is approved by a majority of the voting power of each class of members of the association, except that a contract with a public utility company for materials or services the rates for which are regulated by the Public Utilities Commission may exceed a term of one (1) year so long as it does not exceed the shortest term for which the public utility will contract a the regulated rate and a contract for prepaid casualty and/or liability insurance policies may be for a term of not to exceed three (3) years provided that the policy permits short rate cancellation by the association.
 - (K) To pay any taxes and governmental special assessments which are or could

- become a lien on the Common Area and Common Open Area or any portion thereof apart from the taxes and assessments on any lot which is part of the Common Area and Common Open Area.
- (L) To initiate and execute disciplinary proceedings against members of the association for violations of the provisions of the Articles and Bylaws, the Declaration and the rules and regulations adopted by the Board.
- (M) To prepare budgets and financial statements for the association as provided in these Bylaws.
- (N) Upon the written request of the holder of any first mortgage encumbering any lot, to notify the same in writing of any default by the owner of such lot in the performance of the owner's obligations under these Bylaws or the declaration which is not cured within thirty (30) days.
- (O) To give timely written notice to all first mortgagees of any substantial damage to or destruction of any lot or any part of the common maintenance are and, if any lot or any portion thereof or the Common Area and Common Open Area or any portion of either is made the subject of any condemnation or eminent domain proceeding or is otherwise sought to be acquired by a condemning authority, to give timely written notice to all first mortgagees of any such proceeding or proposed acquisition, and to give timely notice to all first mortgagees of any material amendment to the Declaration or Articles or Bylaws.
- (P) To prosecute or defend in the name of the association, any action affecting or relating to the Common Area and Common Open Area and any action in which all or substantially all of the owners have an interest.
- (Q) To delegate any of its powers hereunder to others, including committees, officers and employees.
- **Section 2. Number and Qualifications of Directors.** The Board shall consist of three (3) directors until changed by amendment to this section of the Bylaws. Directors need not be Members of the Association.
- Section 3. Election and Term of Office. At the first annual meeting of members, three (3) directors shall be elected for a term of one (1) year. Thereafter, directors shall be elected at each annual meeting of members for a term of one (1) year. Directors may be elected at any special meeting of members held for that purpose. All directors shall hold office until their successors are elected. The election of directors may be conducted by mail in such manner as the Board may determine.
- Section 4. Vacancies. Vacancies in the Board created by death or resignation may be filled by a majority of the remaining directors, though less than a quorum, and each director so

elected shall hold office until his successor is elected at an annual meeting of members or at a special meeting called for that purpose. Vacancies in the Board created by removal upon vote of the members shall be filled by the vote of the members as herein provided.

A vacancy or vacancies shall be deemed to exist in case of the death, resignation or removal of any director, or if the members shall increase the authorized number of directors but shall fail at the meeting at which such increase is authorized, or at any adjournment thereof, to elect the additional directors so provided for, or in case the members fail at any time to elect the full number of authorized directors.

The members may at any time elect directors to fill any vacancy not filled by the directors, and may elect the additional directors at the meeting at which an amendment of the Bylaws is voted authorizing an increase in the number of directors.

If any directors tenders his resignation to the Board, the Board shall have power to elect a successor to take office at such time as the resignation shall become effective. No reduction of the number of directors shall have the effect of removing any director prior to the expiration of his term of office.

Section 5. Place of Meeting. All meetings of the Board shall be held within the Harris County area of the State of Texas.

Section 6. Organization Meeting. Immediately following each annual meeting of members, the Board shall hold a regular meeting for the purpose of organization, election of officers and the transaction of other business. Notice of such meeting is hereby dispensed with; provided, however, that notice of the first meeting of directors following the first annual meeting of members shall be posted in the manner set forth in Section 7 below for other regular meetings.

Section 7. Other Regular Meetings. Other regular meetings of the Board shall be held without call bi-monthly at such time as the Board shall determine, provided, however, should said day all upon a legal holiday, then said meeting shall be held at the same time on the next day thereafter ensuing which is not a legal holiday. Notice of all such regular meetings of the Board shall be posted at a prominent place within the real property, but otherwise is hereby dispensed with.

Section 8. Special Meetings. Special meetings of the Board for any purpose or purposes shall be called at any time by the president or by any two (2) directors other than the president.

Written notice of the time and place of special meetings and the nature of any special business to be considered shall be delivered personally to the directors or sent to each director by letter or by telegram, charges prepaid, addressed to him at his address as it is shown upon the records of the association or, if it is not shown on such records or is not readily ascertainable, at the place in which the meetings of the directors are regularly held. In case such notice is mailed

or telegraphed, it shall be deposited in the United States mail or delivered to the telegraph company in the place in which the principal office of the Association is located at less seventy-two (72) hours prior to the time of the holding of the meeting. In case such notice is delivered as above provided, it shall be sol delivered at lease twenty-four (24) hours prior to the time of holding of the meeting. Such mailing, telegraphing or delivery as above provided shall be due, legal and personal notice to such director. Written notice of all special meetings shall also be posted in a manner prescribed for notice of regular meetings not less than seventy-two (72) hours prior to the scheduled time of the meeting.

Section 9. Notice of Adjournment. Notice of adjournment of any directors' meeting, either regular or special, need not be given to absent directors if the time and place are fixed at the meeting adjourned.

Section 10. Entry of Notice. Whenever any director has been absent from any special meeting of the Board, an entry in the minutes to the effect that notice has been duly given shall create a rebuttable presumption that due notice of such special meeting was given to such director as required by law and these Bylaws.

Section 11. Quorum. A majority of the directors shall be necessary to constitute a quorum for the transaction of business, except to adjourn as hereinafter provided. Every act or decision done or made by a majority of the directors present at a meeting duly held at which a quorum is present shall be regarded as the act of the Board.

Section 12. Adjournment. A quorum of the directors may adjourn any directors' meeting to meet again at a stated day and hour; provided, however, that in the absence of a quorum, a majority of the directors present at the directors' meeting, either regular or special, may adjourn from time to time until the time fixed for the next regular meeting of the Board.

Section 13. Compensation and Fees. Neither the directors nor the officers of the association shall receive any monetary compensation for their services performed in the conduct of the business of the association, except upon the vote or written consent of a majority of the voting power of each class of members of the association. Nothing herein contained shall be construed or preclude any director or officer from serving the association in any other capacity as an agent, employee or otherwise and receiving compensation therefore. Directors and officers of the association may be reimbursed for expenses incurred in carrying on the business of the association.

Section 14. Attendance at Meetings and Executive Sessions. Regular and special meetings of the Board shall be open to all members of the association; provided, however, that members who are not on the Board may not participate in any deliberation or discussion unless expressly so authorized by the vote of a majority of a quorum of the Board. The Board may, upon the vote of a majority of a quorum, adjourn a meeting and reconvene in executive session to discuss and vote upon personnel matters, litigation in which the association is or may become

involved and other matters of business of a similar nature. Only members of the Board shall be entitled to attend executive sessions. The nature of any and all business to be considered in executive session shall first be announced in open session.

ARTICLE VIII

<u>Officers</u>

- **Section 1. Officers.** The officers of the association shall be a president, a vice president, a secretary and a treasurer. The association may also have, at the discretion of the Board, one (1) or more assistant secretaries, one (1) or more assistant treasurers, and such other officers as may be appointed in accordance with the provisions of Section 3 of this Article. Officers other than the president need not be directors. One (1) person may hold two (2) or more offices, except those of president and secretary.
- **Section 2. Election.** The officers of the association, except such officers as may be appointed in accordance with the provisions of Section 3 or Section 5 of this Article VIII, shall be chosen annually by the Board, and each shall hold his office until he shall resign, or shall be removed or otherwise disqualified to serve, or his successor shall be elected and qualified.
- Section 3. Subordinate Officers. The Board may appoint such other officers as the business of the association may require, each of whom shall hold office for such period, have such authority and perform such duties as are provided in the Bylaws or as the Board may from time to time determine.
- **Section 4. Removal and Resignation.** Any officer may be removed, either with or without cause, by a majority of the directors at the time in office, at any regular or special meeting of the Board or, except in case of an officer chosen by the Board, by any officer upon whom such power of removal may be conferred by the Board.

Any officer may resign at any time by giving written notice to the Board or the president, or to the secretary of the association. Any such resignation shall take effect at the date of the receipt of such notice or at any later time specified therein; and unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective.

- **Section 5. Vacancies.** A vacancy in any office because of death, resignation, removal, disqualification or any other cause shall be filled in the manner prescribed in the Bylaws for regular appointments to such office.
- **Section 6. President.** The president shall be the chief executive officer of the association and shall, subject to the control of the Board, have general supervision, direction and control of the business and officers of the association. The president shall preside at all meetings of the members and at all meetings of the Board. He shall be ex-officio a member of all standing

committees, including the Executive Committee, if any, and shall have the general powers and duties of management usually vested in the office of president of a corporation, and shall have such other powers and duties as may be prescribed by the Board or by the Bylaws.

Section 7. Vice President. In the absence or disability of the president, the vice president shall perform all the duties of the president, and when so acting shall have all powers of and be subject to all the restrictions upon the president. The vice president shall have such other powers and perform such other duties as from time to time may be prescribed for him by the Board or by the Bylaws.

Section 8. Secretary. The secretary shall keep or cause to be kept a book of minutes at the principal office or such other place as the Board may order of all meetings of directors and members, with the time and place of holding, whether regular or special and if special how authorized, the notice thereof given, the names of those present at the directors' meetings, the number of memberships present or represented at members' meetings and the proceedings thereof.

The secretary shall give, or cause to be given, notice of all the meetings of the members and of the Board required by the Bylaws or by law to be given, and he shall keep other powers and perform such other duties as may be prescribed by the Board or the Bylaws.

Section 9. Treasurer. The treasurer shall keep and maintain, or cause to kept and maintained, adequate and correct accounts of the properties and business transactions of the association, including accounts of its assets, liabilities, receipts, disbursements, gains, losses, capital, and surplus. The books of account shall at all times be open to inspection by any director.

The treasurer shall deposit all moneys and other valuables in the name and to the credit of the association with such depositories as may be designated by the Board. He shall disburse the funds of the association as may be ordered by the Board, shall render to the president and directors, whenever they request it, an account of all of his transactions as treasurer and of the financial condition of the association, and shall have such other powers and perform such other duties as may be prescribed by the Board or the Bylaws.

ARTICLE IX

Miscellaneous

Section 1. Checks, Drafts, Etc. All checks, drafts or other orders for payment of money, notes or other evidences of indebtedness, issued in the name of or payable to the association, shall be signed or endorsed by such person or persons and in such manner as from time to time shall be determined by resolution of the Board.

Section 2. Contracts, Etc. How Executed. The Board, except as in the Bylaws otherwise provided, may authorize any officer or officers or agent or agents to enter into any contract or

execute any instrument in the name and on behalf of the association, and such authority may be general or confined to specific instances; and unless so authorized by the Board, no officer, agent or employee shall have any power or authority to bind the association by any contract or engagement or to pledge its credit or to render it liable for any purpose or to any amount.

- Section 3. Inspection of Books and Records. The association shall keep in its principal office for the transaction of business or at such other place within the real property as the Board shall prescribe the original or a copy of the Bylaws as amended or otherwise altered to date, certified by the secretary, a membership register, books of account and copies of minutes of all membership, Board and committee meetings, all of which shall be made available for inspection and copying by any member of the association, or by any member's duly appointed representative and by all first mortgagees, at any reasonable time and for a purpose reasonably related to his interest as a member or mortgagee. The Board shall establish reasonable rules with respect to:
 - (A) Notice to be given to the custodian of the records by the member or mortgagee desiring to make the inspection;
 - (B) Hours and days of the week when such an inspection may be made; and
 - (C) Payment of the costs of reproducing copies of documents requested.

Every director shall have the absolute right at any reasonable time to inspect all books, records and documents of the association and the Common Area and Common Open Area. The right of inspection by a director shall include the right at his expense to make extracts and copies of documents.

- **Section 4. Fiscal Year.** The fiscal year of the association shall be determined by the Board and having been so determined is subject to change from time to time as the Board shall determine.
- **Section 5. Financial Statements.** The Board shall cause a financial statement (including a balance sheet and income and expense statement) of the affairs of the association to be made:
 - (A) As of the last day of the month closest in time to the date six (6) months following close of escrow for the sale of the first lot by Declarant to an owner. Said financial statement shall reflect the financial condition of the association as of said date and shall summarize the financial transactions in which the association was involved during the period between the close of the first sale and the date of the financial statement. The financial statement shall include a schedule of assessments received or receivable itemized by lot and shall include the name of the person or entity assessed. A copy of said financial statement shall be distributed personally or by mail to each of the members of the association and upon written request to all first mortgagees within sixty (60) days after the date of such financial statement.

(B) As of the last day of each fiscal year of the association. Said financial statement shall reflect the financial condition of the association as of said date and shall summarize the financial transactions in which the association was involved during the period between the close of the first sale of a lot or the last of such financial statements and the date of the current financial statement. Said financial statement shall include an external audit by an independent public accountant for any fiscal year in which the gross income of the association exceeds \$75,000.00, and a copy of the financial statement shall be distributed personally or by mail to each member of the association and, upon written request, to all first mortgagees within ninety (90) days following the end of each fiscal year.

Section 6. Budget. The Board shall cause a pro forma operating statement (budget) for the association to be prepared for the second and each succeeding fiscal year of the association, a copy of which shall be distributed personally or by mail to each of the members of the association not less than sixty (60) days prior to the beginning of the fiscal year to which the budget relates.

ARTICLE X

Amendments

Except as otherwise provided herein, new Bylaws may be adopted or these Bylaws may be amended or repealed by the vote of the members entitled to exercise a majority or more of the voting power of each class of Members; provided, however, that at any time when there is only one (1) class of Members, then amendment of or repeal of these Bylaws shall require (I) the assent by vote or written assent) of members entitled to exercise a majority or more of the total voting power of members, and (ii) the assent (by vote or written consent) of a majority or more of the voting power of Members other than Declarant.

- I, the undersigned, do hereby certify:
- (1) That I am the duly elected and acting Secretary of OAKMONT VILLAGE HOMEOWNERS ASSOCIATION, INC., a Texas nonprofit corporation; and
- (2) That the foregoing Bylaws, comprising of fifteen (15) pages, constitute the Bylaws of said corporation duly adopted at the meeting of the Board of Directors thereof duly held on _______, 2002.

/IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed the seal of said corporation this 2th day of May, 2002.

Secretary